

AREA OF REVIEW	DETAILS/COMMENTS
Title of Study (name of Working Group)	Disability Access Study
Appointing Panel	Overview and Scrutiny Panel (Service Delivery)
Members Assigned (including date Working Group appointed)	Panel Study
Possible Co-Options to the Group	N/A
Interests Declared	None received.
Rapporteur	Councillor S J Criswell - Chairman
Officer Support	Mr Roy Reeves – Head of Administration, HDC Mr A Roberts – Democratic Services Officer Miss H Ali – Democratic Service Officer
Purpose of Study / Objective (specify exactly what the study should achieve)	To investigate access for those with disabilities to premises, facilities and other sites in the District, excluding those provided by the District Council.
Rationale (key issues and/or reason for conducting a study)	An issue raised previously by the Council and in the light of a draft Disability Equality Scheme, the Panel chose to research the matter further.
Terms of Reference	Existing HDC policies.
Links to Council Policies/Strategies	Yes ~ ties into 4 of the Community Aims identified in the Corporate Plan “safe, vibrant and inclusive communities”, “healthy living”, “access to services and transport” and “to improve our systems and practices”.

ACTION BY WORKING GROUP	
Methodology / Approach (what types of enquiries will be used to gather evidence)	<ul style="list-style-type: none"> • Consultation questionnaire sent to all Town and Parish Councils relating to disability issues. • Map sent to all TC and PCs regarding specifically issues of illegal parking and dropped kerbs. • Representatives from Directions Plus and Hunts Forum of Voluntary Organisations invited to a meeting of the Panel. • Letter sent to CCC and Police regarding issues of illegal parking and dropped kerbs. • Letter sent to disability organisations to invite consultation on the development of Council policies.
External/Specialist Support	N/A
Existing Documentation	<ul style="list-style-type: none"> • Response from questionnaire and maps sent to TC and PCs. • Information from CCC – blue badge parking and enforcement.
Evidence to be Obtained (e.g. witnesses, documents, site visits, consultation, research, etc)	<ul style="list-style-type: none"> • Gerri Bird, Forum Manager for Disability Cambridgeshire attended meeting of the Panel (01/04/08) • Blue Badge Application process and enforcement procedures.

Reference Sites	HDC's Website www.huntsdc.gov.uk CCC's Website www.cambridgeshire.gov.uk Hunts Forum of Voluntary Organisations http://www.huntsforum.org.uk/ Age Concern http://www.ageconcern.org.uk/
Investigations	With HDC and CCC Officers. Consultation with Town and Parish Councils and Voluntary Organisations.
Witnesses	N/A
Site Visits (if necessary) (where and when)	N/A
Meetings of the Working Group	Progress reports regularly submitted to Panel meetings.
Costs (resource requirements, additional expenditure, time)	Officer time ~ both to provide support and to conduct research. No other external costs identified to date.
Possible Barriers to the Study (potential weaknesses)	None identified.
Projected Timescale (Start and end times)	Start ~ 7 th November 2006 (study item first raised) Finish ~ 29 th January 2009.